**HOW TO BECOME A MEMBER**

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| OVERVIEW | |
| *The membership fee is charged once a year.*  *The membership fee for adherent members is COP$ 10,000,000*  *(Ten million Colombian Pesos)*  *The membership fee for active members is COP$ 50,000,000*  *(Fifty million Colombian Pesos)*  *The membership is automatically renewed every year.* If you do not want to continue as a member, please email us at msotomayor@investincartagena or  mcsalas@investincartagena to disenroll. | ***The membership fee must be paid in full before you can enjoy the benefits and privileges of being a member of Invest in Cartagena.***  ***Benefits:***   * ***Your logo on www.investincartagena.com*** * ***Certificates of donation*** * ***Invitations to Events and Calls for Meetings*** * ***Quarterly statistical information on specific companies*** |
| BYLAWS OF THE CHAMBER OF COMMERCE OF CARTAGENA | |
| CHAPTER III  ON THE MEMBERS  ARTICLE SIX: TYPES. Corporation members are:   1. Founder Members: Legal persons registered in the certificate of incorporation. Likewise, Founder Members include the Cultural and Tourist District of Cartagena de Indias and the Department of Bolívar, once the relevant powers are duly processed, if applicable. Founder Members have the right to voice and vote in the General Assembly. 2. Active Members: Legal persons who joined the Agency by making regular contributions to its operations and/or undertaking maintenance fees which are established for Active Members in order to meet the objectives, under the terms and requirements set forth by the Board of Directors for such purpose. Active members have the right to voice and vote in the General Assembly as long as Membership is still active. 3. Adherent Members: Any legal person, who either regularly or occasionally contributes to the institution and wish to become part of the initiatives promoted by the entity, by making occasional contributions or with a specific focus, including the unions of the region or the country. Adherent members can attend the General Assembly with a voice, but no right to vote.   ARTICLE SEVEN: MEMBERSHIP REGISTRATION. The Corporation shall keep a "Register of Members" in which the names, activity, and domicile of members are entered; in the case of legal persons, the same details and the name of their legal representative are entered and kept up-to-date.  ARTICLE EIGHT: OBLIGATIONS OF THE MEMBERS:  a. To comply with the decisions of the Assembly of Members and the agreements of the Board of Directors.  b. To make payments on time.  c. To attend the meetings of the General Assembly. In case of non-attendance, members can appoint a proxy in writing, and said person should not be a member of the Corporation. Adherent members do not have to comply with this obligation.  d. To comply with these bylaws.  e. To audit, by designating a statutory auditor, the activities of the corporation. Adherent members must comply with this obligation.  PARAGRAPH ONE: Membership can be void if:   1. Resignation is addressed to the Assembly of Members. 2. Annulment and liquidation of legal person occurs. 3. Breaching of bylaws is decreed by the Assembly of Members. 4. Amount of arrears equals or exceeds six months. | |

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1. Fill out the application form.
2. Attach a copy of the legal representative ID requesting the membership.
3. Attach an up-to-date Taxpayer Identification Number form (RUT)
4. Attach an up-to-date Certificate of Incumbency (Chamber of Commerce certificate)
5. Submit your application to our office:

* *Bocagrande, Edificio Torre Área, Office 2203* or e-mail us at [*mcsalas@investincartagena.com*](mailto:mcsalas@investincartagena.com) *–* [*msotomayor@investincartagena.com*](mailto:cmoya@investincartagena.com)

1. Confirm membership fee payment and enjoy all benefits and privileges.

* Please, remember: the fee is subject to selected membership type.

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| 1. TRADING COMPANY DETAILS | | | | | | | | | | | |
|  | Legal Person | |  | | Foreign Branch | |  | Corporation | | | |
|  | Limited Liability Company | |  | | Limited Partnership | |  | Sole Proprietorship | | | |
|  | Simplified Limited Liability Company | |  | | General Partnership | |  |  | | | |
| Company name | | | | Type of Identification | | T.I.N. |  | ID |  | Foreing ID |  |
| Number: | | | | | | | |
| Address: | | | | Telephone: | | | | | | | |
| Fax: | | | E-mail: | | | Website: | | | | | |
| Contact: | | | Post: | | | E-mail: | | | | | |
| Mobile: | | | Courier: | | | | | | | | |
| CONTACT | | | | | | | | | | | |
| **NAME** | | **POST** | | **E-MAIL** | | | | **TELEPHONE** | | | |
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| **LEGAL REPRESENTATIVE SIGNATURE**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **ID No.** | | | | | | | | | | | |